Department of Treasury
Internal Revenue Service
[redacted]

Notice	CP120
Tax period	December 31, 2009
Notice date	February 01, 2010
Employer ID number	99-9999999
To contact us	[redacted]

[redacted]

Important message about your December 31, 2009 Form 990

Confirmation of tax-exempt status required

By filing Form 990 you're indicating that your organization received tax-exempt status from the IRS. However, we have no record of recognizing your organization as exempt. To confirm your organization's filing status, please follow the instructions in this notice. Otherwise, please apply for tax-exempt status, or file the correct tax return.

What you need to do

Mail or fax us a copy of the letter the IRS provided you or your parent organization recognizing your tax-exempt status. Use the address at the top of this notice or fax it to us at [redacted] (not a toll-free number).

If you want to apply for tax-exempt status
Complete the appropriate application for your organization:

- 501(c)(3) organizations complete an Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code (Form 1023).
- 501(a) organizations complete an Application for Recognition of Exemption under Section 501(a) (Form 1024) and User Fee for Exempt Organization Determination Letter Request (Form 8718).
- Submit your completed application with a check or money order for your user fee to:
  [redacted]

If you need assistance with the application process, review Tax-Exempt Status for Your Organization (Publication 557), or call an IRS representative at [redacted], toll-free. Download applications, forms, and instructions from www.irs.gov, or call [redacted] to request copies.

If you don't qualify or don't want to apply for tax-exempt status
Complete and submit the appropriate federal income tax form:

- U.S. Corporation Income Tax Return (Form 1120), or
- U.S. Income Tax Return for Estates and Trusts (Form 1041).

Download forms as well as instructions from www.irs.gov, or call [redacted] to request copies.

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Additional information

- Visit www.irs.gov/cp120.
- For tax forms, call 1-800-TAX-FORM (1-800-829-3676).
- Keep this notice for your records.

If you need assistance, please don’t hesitate to contact us.